



ALL OF THE FOLLOWING MUST BE COMPLETED BEFORE WE WILL START PROCESSING YOUR APPLICATION

Required Documents:

- Copies of 2 recent pay stubs for **EACH** applicant
- Copy of valid driver's license, or other state-issued photo ID for **EACH** applicant (ie. Driver's License, Passport, Military ID, etc.)
- Credit Report & Background Check for **EACH** applicant - be advised not all reports include all of the information we require ***If needed, a link to pay for/process your own Transunion Credit Report & Background Check will be sent to your email once your COMPLETE application is received**
- Deposit Check for **\$250.00** payable to **KELLER WILLIAMS REALTY**
**if approved, \$250 is applied to first month rent & security; if denied \$250 is refunded to you; if you cancel your application after being accepted, \$250 deposit is FORFEITED*

****We do NOT Accept Cash/Personal Checks - ONLY Money Orders & Certified Bank Checks****

Deliver printed copies of all documents with this application to our office at
14 Breakneck Hill Rd, Suite 101, Lincoln RI 02865
or submit your application online by scanning here:



DIRECT ANY/ALL QUESTIONS TO THE RENTAL MANAGER AT
401-399-4990

RENTAL APPLICATION

Address of premises for consideration: _____
Anticipated move-in date of: _____ Rent\$ _____
Desired Length of Lease: _____
Utilities Included (Circle): Heat/Hot Water/Electric/Cold Water
Do you have the required first month's rent and security deposit (**security is one month's rent**)? Y / N

Applicant's Name _____ **E-mail:** _____
Last First MI
Date of Birth _____ SS# _____ - _____ - _____ Marital Status _____ Phone: _____

*****Please see Section on Next Page for Children or other Occupants Information*****

EMPLOYMENT HISTORY

APPLICANT EMPLOYED BY _____ **Date Started** _____
ADDRESS _____ **Tel.#** _____
Position _____ **Supervisor** _____
WEEKLY GROSS INCOME _____ **OTHER INCOME** _____

RENTAL HISTORY

APPLICANT'S PRESENT ADDRESS _____
Street City State Zip
Length of time at address _____ **Rent amt. \$** _____
Present landlord or mortgage holder _____ **Tel.#** _____
Reason for leaving _____

PREVIOUS ADDRESS _____
Street City State Zip
Length of time at address _____ **Rent amt. \$** _____
Present landlord or mortgage holder _____ **Tel.#** _____
Reason for leaving _____

Have any of the applicants or prospective occupants declared bankruptcy in the past seven (7) years? Y / N
Have any of the applicants or prospective occupants ever been evicted from a rental residence? Y / N
Have any of the applicants or prospective occupants had two or more late rental payments in the past year? Y / N
Have any of the applicants or prospective occupants ever willfully or intentionally refused to pay rent when due? Y / N
Have any of the applicants or prospective occupants ever been convicted of a crime? Y / N
Do any of the applicants or prospective occupants smoke? Y / N
Do any of the applicants or prospective occupants have past due utilities (ie. National Grid, Cox, Verizon etc.)? Y / N
Explain ANY yes from above: _____

RENTAL CO-APPLICATION

Co-Applicant's Full Name _____ **E-mail:** _____

Date of Birth _____

SS# _____ - _____ - _____ Marital Status _____ Phone: _____

Relationship to Applicant _____

CO-APPLICANT EMPLOYED BY _____ **Date Started** _____

ADDRESS _____ **Tel.#** _____

Position _____ **Supervisor** _____

WEEKLY GROSS INCOME _____ **OTHER INCOME** _____

CO-APPLICANT'S PRESENT ADDRESS _____

Street City State Zip

Length of time at address _____ **Rent Amt. \$** _____

Present landlord or mortgage holder _____ **Tel.#** _____

Reason for leaving _____

PREVIOUS ADDRESS _____

Street City State Zip

Length of time at address _____ **Rent amt. \$** _____

Present landlord or mortgage holder _____ **Tel.#** _____

Reason for leaving _____

MISCELLANEOUS INFORMATION

Autos to be parked on premises:

Year _____ Make _____ Model _____ Color _____ Plate _____ State _____

Year _____ Make _____ Model _____ Color _____ Plate _____ State _____

PLEASE LIST CHILDREN, OR OTHER OCCUPANTS

1.) _____ Birthdate _____

2.) _____ Birthdate _____

3.) _____ Birthdate _____

4.) _____ Birthdate _____

PETS

List any animals that will be on premises:

Species _____ Breed _____ Weight _____ Color(s) _____

Species _____ Breed _____ Weight _____ Color(s) _____



KELLER WILLIAMS REALTY
AUTHORIZATION AND
DEPOSIT TO RESERVE APARTMENT

By signing this agreement, I hereby make application for a rental unit and certify that the information I have provided is complete and truthful. I agree to permit an investigation of my credit, criminal, employment, and tenant history for the purposes of renting an apartment with this owner/manager. I authorize Keller Williams Realty or any agent of same, to obtain and disclose any and all information to the landlord, owner, or agent of said property. I, understanding my rights, duties, and obligations, permit Keller Williams Realty to utilize any legal resource necessary to determine the accuracy of the information listed above. I warrant that all information supplied in this application is true; however, should any statement made above be a misrepresentation or not a true statement of facts, the lease may be terminated and you will be given an immediate notice to vacate.

Subject Rental Property _____

The undersigned has hereby given a deposit in the amount of \$_____ to Keller Williams Realty to reserve the dwelling located at the above address for possible owner consideration of acceptance for rental.

If prospective tenant is declined residency for any reason whatsoever, or Owner decides **NOT** to rent to (you) applicant, deposit is fully refundable **MINUS the credit report fee of \$30 per applicant.** Please allow 7-10 Business days for Returned funds.

In the event the prospective tenant changes his/her mind about renting, deposit is **NON-REFUNDABLE.** All future monies accepted on behalf of owners during or after the approval period in conjunction with the initial deposit are also **NONREFUNDABLE.**

I fully understand the above statements and agree to abide by them.

Applicant

_____ print _____ sign _____ Date

Co-applicant

_____ print _____ sign _____ Date

14 Break Neck Hill Rd, Suite 101
Lincoln, RI 02865
Office: 401-334-3334
Email: Solutions@SpectrumREC.com
www.SpectrumREC.com



"Striving to be the ONLY Realtors you will ever need."